

# TSA Riley



## **APC Brochure**

Helping you be your best and achieving your MRICS accreditation

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TSA Riley



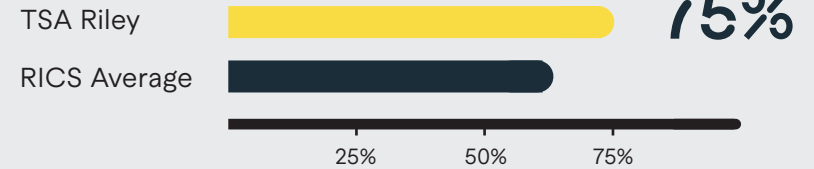
## 1. Introduction

### What is an APC Programme?

An APC Programme is a business' way of professionally supporting its candidates on their APC journey, with an end goal of reaching RICS chartership and becoming a Member of the RICS (MRICS).

At TSA Riley, the focus is on ensuring that candidates feel supported in their APC journey arming them with the tools and support they need, while giving them the flexibility and control of the process. In addition to a Counsellor, candidates have access to dedicated Office Coaches, who are senior chartered staff, along with fellow candidates and the APC Programme Director. This approach enables candidates to access a wide range of expertise within the business, all focused on supporting them on their APC journey.

### TSA Riley's Average Pass Rate



“Benefiting from TSA Riley’s APC Programme firsthand, I understand its value for candidates and businesses. As APC Programme Director, I ensure candidates feel supported throughout their journey by regularly checking in with them and overseeing our wealth of internal resources.”

**Jonah Balmford | TSA Riley**  
**Technical Director and APC Programme Director**



## 2. Our APC Programme

Since our programme was relaunched in **2018** we are very pleased to have coached **over 55** Candidates with a further **40** enrolled at present.

### Our APC Programme

The APC process involves candidates enrolling onto the programme, receiving guidance from mentors through assignments and quarterly training sessions, undergoing a pre-qualification process, and ultimately aiming to achieve chartered status, enabling them to become mentors themselves.



#### 1. Enrolling onto the Programme

We make taking the first step easy with support and guidance from a line manager, candidates would normally enrol onto the programme two years from the date that they would be taking their final assessment (subject to pathway).



#### 2. Assignment of a counsellor

All our in-house mentors have recent first-hand experience of the final assessment and have undertaken both TSA Riley's in-house counsellor training and the RICS' counsellor training, ensuring they are best placed to help their candidates.



#### 3. Quarterly training sessions

During these sessions, candidates from across our UK offices come together for a full day's training workshop covering various aspects of the final assessment which include Q&A's, interactive sessions and a guest speaker.



#### 4. Pre-Qualification process

The candidate will meet with their Supervisor and Counsellor to go through the pre-qualification process to help them prepare for the final assessment.



#### 5. Get Chartered!

Congratulations you are now chartered in your chosen field. You can now go on to become a mentor and support someone through their journey.

## 3. Meet our Graduates

A few words from the TSA Riley Team



“TSA Riley’s support during my APC journey in Quantity Surveying had been crucial in ensuring that I was well prepared to sit the final interview. The company organised regular training sessions, invited experts, and allocated the most suitable mentors to each candidate, including myself. The program was very well structured but also flexible enough to suit each employee’s needs. The learning process has had a significant impact on the way I approach my work and has upgraded my skillset in how I manage and deliver projects which in turn broadened my career prospects. I am thankful for TSA Riley’s hands-on training, and keen to pass this mentality on when mentoring future candidates.”

**Lfteris Marangos | TSA Riley**  
**Associate Director**

## 3. Meet our Graduates

A few words from the TSA Riley Team



“Whilst completing my apprenticeship at TSA Riley, the APC training programme helped to guide me through the chartership process. I had assistance from others in the business who had been through the same process, in addition to having the ability to share my experience with others on the training programme, which motivated me towards gaining my chartered status in Quantity Surveying. The training programme has been developed and is driven by colleagues who have been through the process as well as APC assessors in the business. The detailed training sessions and tailored support helped to develop my skills and confidence to sit for the final interview. I am so grateful for the dedicated time and support that TSA Riley allocated to the process, I am now better equipped to drive success in my career.”

**Pippa Whewell | TSA Riley**  
**Senior Quantity Surveyor**

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## 3. Meet our Graduates

A few words from the TSA Riley Team



“My journey towards becoming a member of the RICS at TSA Riley was greatly enhanced by the company’s RICS APC programme. The programme provided a well-structured framework for my professional development and around-the-clock support throughout. The one-on-one mentorship with Adam Gibbins, alongside the support from Harman Barech, Jonah Balmford, Richard Faller and Dan MacKinnon was invaluable. They provided insightful guidance and knowledge, helping me navigate the APC process smoothly and develop my professional expertise. In addition, The RICS APC programme allowed me to meet others within the business who were at the same stage of the APC journey, we then motivated each other to continue revision outside of the structured sessions.”

**Ry Davies | TSA Riley**  
**Senior Project Manager**



# TSA Riley

## 4. How to Join TSA Riley

For more information about working for TSA Riley or our APC Programme, please use the contact details below.

### Recruitment:



**Stuart Hackett**

stuart.hackett@tsariley.uk

07884 704 093

### APC Enquiries:



**Jonah Balmford**

jonah.balmford@tsariley.uk

07795 166 059

### General Enquiries:

info@tsariley.uk

+44 (0)20 8662 2200

<https://www.tsariley.com>

TSA Riley have over  
**35** Counsellors and  
**9** Regional Coaches



*TSA Riley - Croydon Office*

**TSA Riley**



[tsariley.com](http://tsariley.com)